Safetree Worker Certification Assessor Code of Conduct

Purpose
To communicate the integrity, objectivity, confidentiality, and competence expected of Safetree Assessors, as well as, to provide a means for the Assessors to pledge their commitment to these principles.

Integrity
The integrity of Safetree Assessors establishes trust and provides the basis for relying on their judgment. As a Safetree Assessor, I pledge to:

1. Perform my work with honesty, accuracy, fairness, and responsibility.
2. Not engage in activities that might discredit the Safetree brand, Forest Industry Safety Council, or my organisation.

Objectivity
Safetree Assessors must be objective in gathering, evaluating, and communicating information about the activities being examined. They must make a balanced and impartial assessment of all the relevant facts and not be unduly influenced by their interests, or those of others, in making judgments. As a Safetree Assessor, I pledge to:

3. Not join in any activity or relationship that may affect my unbiased assessment.
4. Not accept anything that may impair, or appear to impair, my judgement.
5. Disclose all the material facts to avoid any distortion of my assessment result.

Confidentiality
Safetree Assessors must respect the value and ownership of the information they receive and not disclose it without the appropriate authority (unless obligated for legal or professional reasons). As a Safetree Assessor, I pledge to:

6. Be prudent in the use and protection of the information acquired during my assessment duties.
7. Not use the information for personal gain or in any way to the detriment of the Safetree Worker Certification scheme, Forest Industry Safety Council, or my organisation.

Competence
Safetree Assessors must apply their knowledge, skills, and experience in the performance of their assessment duties. As a Safetree Assessor, I pledge to:
8. Engage only in assessments where I possess the needed knowledge, skills, and experience.

9. Perform assessments in accordance with the procedures and practices of the Safetree Worker Certification scheme.

10. Continually improve my proficiency and the quality and value of my assessment services.

11. Assist other Assessors under my supervision to develop their assessment management skills.

12. Report any complaints regarding my performance and address them to avoid recurrence.

Conflict of Interest

There is potential for conflicts of interest for people undertaking the role of Certified Worker Assessor on behalf of FISC. As a Certified Worker Assessor I pledge I will not undertake an audit in the following circumstances:

13. I have provided consultancy, systems development, training, advisory, self-assessment services or audit for a third party (in any capacity) for that contractor within the 12 months prior to the date of the assessment; or intend to provide such services within 3 months after the end date of the assessment.

14. A colleague, or associate, of my business has provided any of the above services for a contractor within the 12 months prior to the date of the assessment; or intend to provide such services within 3 months after the end date of the assessment.

Where there is a perception of conflict of interest by the contractor, the assessor or another party, or I am unsure whether a situation could be considered an actual or potential conflict of interest, I will disclose the facts to FISC before I commit to undertake the audit. An assessment and decision will be made by the Certification Manager where precedent has been predetermined, or otherwise the Certification Panel.

Signed: ___________________________ Date: ___________________________

Print Name: ___________________________