Safetree Field Auditor Code of Conduct

**Purpose**
To communicate the integrity, objectivity, confidentiality, and competence expected of Safetree Auditors, as well as, to provide a means for the Auditors to pledge their commitment to these principles.

**Integrity**
The integrity of Safetree Auditors establishes trust and provides the basis for relying on their judgment. As a Safetree Auditor, I pledge to:

1. Perform my work with honesty, accuracy, fairness, and responsibility.
2. Not engage in activities that might discredit the Safetree brand, Forest Industry Safety Council, or my organisation.

**Objectivity**
Safetree Auditors must be objective in gathering, evaluating, and communicating information about the activities being examined. They must make a balanced and impartial assessment of all the relevant facts and not be unduly influenced by their interests, or those of others, in making judgments. As a Safetree Auditor, I pledge to:

3. Not join in any activity or relationship that may affect my unbiased assessment.
4. Not accept anything that may impair, or appear to impair, my judgement.
5. Disclose all the material facts to avoid any distortion of my audit report.

**Confidentiality**
Safetree Auditors must respect the value and ownership of the information they receive and not disclose it without the appropriate authority (unless obligated for legal or professional reasons). As a Safetree Auditor, I pledge to:

6. Be prudent in the use and protection of the information acquired during my audit duties.
7. Not use the information for personal gain or in any way to detriment the Safetree Contractor Certification scheme, Forest Industry Safety Council, or my organisation.

**Competence**
Safetree Auditors must apply their knowledge, skills, and experience in the performance of their assessment duties. As a Safetree Auditor, I pledge to:
8. Engage only in audits where I possess the needed knowledge, skills, and experience.

9. Perform audits in accordance with the procedures and practices of the Safetree Contractor Certification scheme.

10. Continually improve my proficiency and the quality and value of my audit services.

11. Assist other auditors under my supervision to develop their audit management skills.

12. Report any complaints regarding my performance and address them to avoid recurrence.

Conflict of Interest
There is potential for conflicts of interest for people undertaking the role of Safetree Approved Auditor on behalf of FISC. As a Safetree Approved Auditor I pledge I will not undertake an audit in the following circumstances:

- I have provided consultancy, systems development, training, advisory or self-assessment services (in relation to any aspect of the audit standards) for that contractor within the 12 months prior to the date of the audit; or intend to provide such services within 3 months after the end date of the audit
- A colleague, or associate, of my business has provided any of the above services for a contractor within the 12 months prior to the date of the audit; or intend to provide such services within 3 months after the end date of the audit

Where there is a perception of conflict of interest by the contractor, the auditor or another party, or I am unsure whether a situation could be considered an actual or potential conflict of interest, I will disclose the facts to FISC before I commit to undertake the audit. An assessment and decision will be made by the Certification Manager where precedent has been predetermined, or otherwise the Certification Panel.

Signed:                        Date:

Print Name: